

Terms of Reference for the Lead Governor on Parent and Christian Community Links for the Governing Board of St. Martin's CE Primary & Nursery School

Agreed at meeting of the full Governing Board (date): 26th March 2012

Reviewed: 24th April 2013, 24th September 2013, 23rd September 2014, 22nd September 2015, 28th September 2016, 13th September 2017, 17th September 2018

Date of next review: September 2019

Name of governor lead: Andy Wood

Purpose

The purpose of this document is to set out the role and responsibilities of the lead governor for parent and community links and clarify the level of decision making that the Governing Board has agreed will be delegated to this governor

Best Value

Where possible and reasonable the Governing Board will ensure the principles of Best Value are followed when making decisions.

The principles of Best Value are:

- Challenge - why, how and by whom an activity is carried out;
- Compare - performance against other schools and between parts of each school;
- Consult - involving stakeholders, especially pupils and parents;
- Compete - as a means of securing efficient and effective services.

Decision or Recommendation

Where a D is entered below, the lead governor has delegated decision making. This must be reported back to the full GB. NB committees cannot delegate decision making to individual governors, only the full GB can do this.

Where an R is entered below, the lead governor will provide a recommendation to either the full Governing Board or the relevant committee.

Parent and Christian Community Links	D/R
To assist the Headteacher in promoting good relationships and communication with parents, the community and the school's partners, including the Parent Voice group and report to the GB on any key issues	D
To ensure a home-school agreement is in place and monitored	D
To keep up to date with changes in Parental Engagement and Extended Services legislation to ensure that the school is responding appropriately	D
To regularly receive updates on publicity and any related issues as required	D
To assist with the school's website	D
To ensure the Governing Board's duties on pupil record keeping, disclosure of pupil information and pupil reports are fulfilled	D
To assist with SIAMS Inspections and monitor progress of outcomes and action plans	R
To analyse results of parent consultation and to agree and review Parent Consultation arrangements	D
To ensure that the issues and responsibilities relating to RE and Collective Worship are understood by the GB.	D
To monitor the funding and resource provision for RE, Collective Worship and Spiritual Development	R
To monitor the planning and delivery of the RE curriculum and Collective Worship programme	R
To review processes to promote community involvement and British Values	D
To support all governors in reviewing, promoting and monitoring the Christian Distinctiveness: character, ethos and values of the school.	D
To ensure a complaints procedure is in place and updated as required	R
To monitor transition arrangements with other schools and education providers	D
To encourage wider networking with other schools in the Teaching School Alliance, Consortium and East Devon Church Schools Partnership.	D
To lead working group on Parental Contribution and report back to Full GB	D

<p>To review the following policies:</p> <ul style="list-style-type: none">Freedom of Information Publication SchemeHome-School AgreementHome LearningSchool Uniform	D