

Terms of Reference for the Lead Governor for Data and Curriculum at St. Martin's CE Primary & Nursery School

Agreed at meeting of the full Governing Body (date): 26th March 2012

Reviewed: 24th April 2013, 24th September 2013, 23rd September 2014, 22nd September 2015, 28th September 2016, 13th September 2017, 17th September 2018

Date of next review: September 2019

Name of governor lead: Currently covered by John Clements until a new governor appointed.

Purpose

The purpose of this document is to set out the role and responsibilities of the lead governor for teaching and learning and school improvement and clarify the level of decision making that the Governing Body has agreed will be delegated to this governor

The governing body has general responsibility for the conduct of the school with a view to promoting high standards of educational achievement (Guide to the Law for School Governors). Every child matters and the governing body will want to ensure that in all its activities the school is enabling every child or young person to achieve his or her full potential and maximise his or her life chances, choices and opportunities.

School improvement is therefore the core business of the whole Governing Body, however, it is helpful to consider whether having a lead governor can help the Governing Body to fulfil this core role more effectively.

Best Value

Where possible and reasonable the governing body will ensure the principles of Best Value are followed when making decisions.

The principles of Best Value are:

- Challenge - why, how and by whom an activity is carried out;
- Compare - performance against other schools and between parts of each school;
- Consult - involving stakeholders, especially pupils and parents;
- Compete - as a means of securing efficient and effective services.

Decision or Recommendation

Where a D is entered below, the lead governor has delegated decision making. This must be reported back to the full GB. NB committees cannot delegate decision making to individual governors, only the full GB can do this.

Where an R is entered below, the lead governor will provide a recommendation to either the full governing body or the relevant committee.

Teaching and Learning	D/R
To recommend the school's Curriculum Policy and any updates to the GB for approval and to monitor implementation of changes to the school curriculum in line with national and local guidelines and requirements	R
To review data with the Headteacher and report key messages on school performance, including benchmarking information, to the Governing Board	D
To monitor pupil attendance and report back to the Governing Board	D
To ensure the continued knowledge and understanding of governors in respect of the National Curriculum	D
To monitor and evaluate the provisions of the curriculum to account for the needs of children with SEND, including more able children	D
<p>To ensure statutory information relating to the curriculum is published on the school website including:</p> <ul style="list-style-type: none"> • The content of the curriculum by academic year and subject • How parents (including prospective parents) can obtain further information in relation to the curriculum • KS1 Phonics and Reading schemes in operation 	D
To receive information from the Headteacher and the staff about how the curriculum is taught, evaluated and resourced	D
To work with staff to explore external links and alternative styles of teaching	R
To agree policy, protocol and timetable for governor visits to the school	R
<p>To review the following policies:</p> <p>Attendance</p> <p>Collective Worship</p> <p>Sex & Relationships</p> <p>More Able</p> <p>Governors Visits</p> <p>Policy for Volunteers, Trainee Teachers and Work Experience Students</p> <p>Reading</p>	D